

SOUTH RIBBLE BOROUGH COUNCIL

ITEM 4

SCRUTINY COMMITTEE – 12 AUGUST 2014

MATTERS ARISING FROM PREVIOUS MEETINGS

<b>Date of Meeting &amp; Min. No.</b>	<b>Title and Recommendation</b>	<b>Portfolio Holder/ Responsible Officer</b>	<b>Accepted</b>	<b>Implemented</b>	<b>Explanation/Progress</b>
23/06/14 4	<b>Performance Monitoring Report - year end 2013/14 (April 2013 to March 2014)</b>				
	3. the committee welcomes the fact that the committee's comments on the corporate customer survey were implemented and that carrying out an electronic survey be explored further.	Cllr Mrs Smith / Ian Parker	Yes		<i>An electronic survey has been created and is emailed to customers contacting Gateway to complete. The electronic survey has also been shared via our social media channels to encourage a wider response.</i>
	4. the committee looks forward to the Corporate Plan targets for the current year being reviewed in light of last year's satisfaction survey results to ensure that they are robust.	Cllr Mrs Smith / Ian Parker	Yes		<i>The targets in the corporate plan will be reviewed as part of preparing for next year's 2015/2016 corporate plan. An item to discuss this further is on the Scrutiny Committee forward plan for December 2014.</i>
	5. the committee requests a breakdown of how the proposed efficiencies for the current financial year will be delivered and the impact of those efficiencies.	Cllr S Robinson / Susan Guinness	Yes	No	<i>To be provided as part of the mid-year performance, budget and risk monitoring report to Scrutiny Committee in October.</i>
	6. the dog fouling marking/alert pilot be rolled out across the Borough.	Cllr P Mullineaux / Mark Gaffney	Yes	Yes	<i>Since the initial pilot was carried out a further 7 member have come forward and are willing to take part as champions.</i>
	7. the Council mounts a publicity campaign to encourage residents to keep their area clean and include the My Neighbourhood Forums.	Cllr P Mullineaux / Mark Gaffney	Yes	Yes and Ongoing	<i>The proactive approach to publicity will continue including articles in Forward.</i>

	<p>8. a Member Learning Hour be arranged on the Council's business support service.</p> <p>9. further information on the occupancy rates of other town and district centres be shared with the Scrutiny Committee.</p>	<p>Cllr P Smith / Denise Johnson</p> <p>Cllr P Smith / Denise Johnson</p>	<p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p>	<p><i>Support will be given to the My Neighbourhood Forums for any local initiatives that they undertake.</i></p> <p><i>Currently being scheduled as part of the Member Learning Hour programme.</i></p> <p><i>A copy will be sent to Members when the next report is produced.</i></p>
23/06/14 5	<p><b>Our People Plan Outturn 2013/2014, Draft Our People Plan 2014/2015 and Employee Survey Results</b></p> <p>2. the committee asks that a report on the actions and progress being made in responding to the feedback in the employee survey be presented to the Scrutiny Committee within six months.</p> <p>3. an update on the progress being made in achieving the sickness absence target be presented to the Scrutiny Committee in six-month's time.</p> <p>4. the committee expresses its concern at the low number of employee appraisals that have been carried out and requests a progress report at the next meeting of the Scrutiny Committee.</p>	<p>Cllr Mrs Smith / Steve Nugent</p> <p>Cllr Mrs Smith / Steve Nugent</p> <p>Cllrs Mrs Smith / Steve Nugent</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p> <p>Yes</p>	<p><i>An update has been scheduled on the Scrutiny Committee's forward plan for 9 December 2014.</i></p> <p><i>An update has been scheduled on the Scrutiny Committee's forward plan for December 2014.</i></p> <p><i>Of the 273 appraisals that were expected to have been carried out, 44 remain outstanding, which means 16% of employees have not been completed.</i></p>